

Decision Maker: Environment PDS Committee

Date: 25th March 2014

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER**

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Chief Officer: Nigel Davies, Executive Director of Environment and Community Services

Ward: Borough Wide

1. Reason for report

Members are asked to review the Committee's draft work programme for 2014/15 and to consider:

- progress on requests from previous meetings of the Committee; and
 - the contracts summary for the Environment Portfolio
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2. **RECOMMENDATIONS**

2.1 **That the Committee:**

- Review the draft work programme attached as Appendix 1;**
- Review the progress report related to previous Committee requests as set out in Appendix 2; and**
- Note the Environment Portfolio contracts listed in Appendix 3.**

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Environment Portfolio 2013/14 approved budget
 4. Total current budget for this head: £32.2m and £6.3m of LIP funding from TfL.
 5. Source of funding: 2013/14 revenue budget and 2013/14 LIP funding agreed by TfL
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Staff

1. Number of staff (current and additional): 197 fte
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole borough
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

Forward Programme

- 3.1. The table in **Appendix 1** sets out the Environment Forward Programme for 2014/15, as far as it is known. The Environment Forward Programme indicates which division is providing the lead author for each report. The Committee is invited to comment on the schedule and propose any changes it considers appropriate.
- 3.2 Other reports may come into the programme. Schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

Previous Requests by the Committee

- 3.3 The regular progress report on requests previously made by the Committee is given at **Appendix 2**. This list is rigorously checked after each Committee meeting so that outstanding issues can be addressed at an early stage.

Contracts Register

- 3.4 Information extracted from the current Contracts Register, in a format which addresses the responsibilities of the Environment Portfolio, is attached as **Appendix 3**. Future contracts are marked in *italics*. The final column of the appendix provides additional background information including (where known) the date when contract approval, or approval for an extension, will be sought.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	Environment PDS agendas and minutes for the years 2006/07 to 2013/14 http://sharepoint.bromley.gov.uk/default.aspx

APPENDIX 1

ENVIRONMENT PDS COMMITTEE FORWARD PROGRAMME FOR MEETINGS 2014/15

Environment PDS – 1 July 2014		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	P&CS	PDS Committee
Budget Monitoring 2014/15	Finance	For pre-decision scrutiny
Provisional Outturn 2013/14	Finance	For pre-decision scrutiny
Congestion Relief - Heathfield Road / Westerham Road scheme	T&H	For pre-decision scrutiny
A222 Chislehurst Common Improvement	T&H	For pre-decision scrutiny
Flood & Water Management Act	T&H	For pre-decision scrutiny
Station Access Programme Identification of Projects	T&H	For pre-decision scrutiny
Environment Portfolio Plan	P&CS	For pre-decision scrutiny
Parking Contract Gateway Strategy	P&CS	For pre-decision scrutiny
Chelsfield Parking Review	T&H	For pre-decision scrutiny
Friends Report	SS&GS	PDS Committee
Gosshill Road	T&H	For pre-decision scrutiny
Environment PDS – 23 Sept 2014		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	P&CS	PDS Committee
Budget Monitoring 2014/15	Finance	For pre-decision scrutiny
Environment PDS – 4 Nov 2014		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	P&CS	PDS Committee
Budget Monitoring 2013/14	Finance	For pre-decision scrutiny
Half Year Review – Portfolio Plan 2014/15	P&CS	PDS Committee

APPENDIX 2

Progress Report on Previous Requests of the Committee

PDS Cttee. Date	Committee Request	Progress
01.10.13.	The outcome of consultation on the Heathfield Road/Westerham Road scheme should be reported back to the Committee in view of the wider interests across the area.	The results of the consultation will be reported to Environment PDS Committee in July 2014.
29.01.14	The Council's response to government consultation on parking enforcement be circulated to Environment PDS	Complete.
29.01.14	Options for 2014/15 Working Groups to include Waste, Transport Strategy and Highways Maintenance	These options will be brought to the July PDS Committee

Contracts Register Summary

Appendix 3

Contract (Register No.)	Start Date (Core Contract)	End Date (Core Contract)	Extension / Waiver	Contractor	£ Original Contract Value + Extension	Projected 2013/14 Spend (£)	Environment PDS Notes
Playground Maintenance (016235)	01.01.08	31.12.13	1 year extension only to 31.12.14	Safeplay	369,300 + 74,640	74,640	Contract term (6+2+2 to December 2017). One year extension only
Transportation Consultancy (029130)	30.05.11	30.11.13	1 year ext. to 30.11.14 agreed ES13124	AECOM (via TfL Framework)	750,000 + 300,000	300,000	TfL currently in procurement to replace these arrangements
Parking Bailiff Services (035369)	1.10.11	31.03.13	Ext. to 31.03.14	JBW, Swift, Chandlers, Phoenix	625,000 + 250,000 est. income	250,000 est. income	New contract let – see below
<i>Parking Bailiff Services</i>	<i>1.04.14</i>	<i>30.09.16</i>	<i>n/a</i>	<i>JBW Judicial Services, Phoenix Commercial Collections</i>	<i>750k est.</i>	<i>250k est.</i>	<i>Reported to Environment PDS – 29 Jan 2014 (ES14016)</i>
Hanging Baskets Contract A&B (049064)	30.05.11	30.04.13	Waiver for one year ext. to 30.04.14	CJS Plants Ltd	124,657	40,657	Will form part of Plants, shrubs & bedding from May 2014 (see below)
<i>Non-Programmed Parks Works</i>	<i>From May 2014</i>	<i>31.12.17</i>	<i>n/a</i>	<i>To be let</i>	<i>To be determined</i>	<i>£326k</i>	<i>Report to 29.01.14 Environment PDS:</i> <ul style="list-style-type: none"> • <i>Plants, shrubs & bedding</i> • <i>Playground maintenance</i> • <i>Hard Landscaping</i> • <i>Parks furniture</i>
<i>Soft Landscaping</i>	<i>05.05.14</i>	<i>31.12.17</i>	<i>n/a</i>	<i>To be let</i>	<i>To be determined</i>	<i>£183k</i>	<i>Report to Environment PDS 29.01.14</i>
Removal of Abandoned Vehicles (030100)	01.10.10	30.09.13	One year extension to 30.09.14	Pick a Part	33,800 + 10,600	10,600	
Council Fleet Hire (11551)	05.11.06	04.11.12	Extended to 04.11.13 Waiver to extend to 04.11.14.	London Hire	651,064 + 166,380	81,380	Extension to Nov. 2013 agreed (with reduced number of vehicles). Waiver agreed to Nov. 2014 to facilitate passenger fleet option analysis.
Ambulance Hire (016278)	05.11.07	04.11.13	One year extension to 04.11.14	London Hire	2.254m + 292,866	292,866	Option to extend for up to two years. Member agreement to extend for one year to Nov. 2014. No. of vehicles reduced.
Depot Security (030099)	01.04.10	31.03.15	n/a	Sight and Sound	625,000	130,000	

Contract (Register No.)	Start Date (Core Contract)	End Date (Core Contract)	Extension / Waiver	Contractor	£ Original Contract Value + Extension	Projected 2013/14 Spend (£)	Environment PDS Notes
Street Works (NRSWA)	01.04.13	31.03.16		B&J Enterprises of Kent	871,920	290,640	3 year core contract with option to extend for 2 or 4 years
Parking (11528)	01.10.06	30.09.11	5 year extension granted to 30.09.16	Vinci Park	23.2m	2.52m	School Crossing patrols still part of contract but funded by 33 schools & TfL (~£170,000)
Parking ICT	01.04.13	30.09.16	n/a	ICES Ltd.	238,000	68,000	Shared ICT service with LB Bexley (costs shown are Bromley only). Costs vary with number of PCNs issued. Option for a one year extension
Street Environment Contract (037024) (037023) (037025) (037022)	29.03.12	28.03.17	n/a	Kier (public toilets); Community Clean (graffiti removal); Veolia (Gully cleansing); Kier (Street Cleansing)	281,983 1,221,800 1,463,538 15,798,212	56,397 244,360 257,710 3,151,400	Five year contract with an option for a two year extension
Maintenance & Repair of Vehicles (0247370)	01.04.10	31.03.17	n/a	Kent CC	938,000	114,720	2013/14 spend reduced due to decline in no. of vehicles in use
CCTV Repair & Maintenance (047309)	01.04.12	31.03.17	n/a	Eurovia Infrastructure Services Ltd	214,256	132,110	Original Contract Value only covered repair service. 2013/14 spend also includes materials
CCTV Control Room Monitoring (047309)	01.04.12	31.03.17	n/a	OCS Ltd	1,263,258	256,150	Costs vary each year, but total costs cannot exceed Contract Value agreed when contract was let
Highway Maintenance – Minor & Reactive (025400)	01.07.10	30.06.17	n/a	O'Rourke	17m	2,853,880	Budget increases with BCIS construction indices. Contract is subject to external funding.
Arboriculture (016267)	18.07.08	17.07.17		Gristwood and Toms	5.12m	490,460	Reduced annual spend due to reduction in service provision
Coney Hill Landfill Site Monitoring (030220)	28.07.10	27.07.17		Enitial	969,500	132,390	Projected 2013/14 underspend of £20k reported in budget monitoring (30.09.2013)
Highway Maintenance – Major (025399)	01.10.10	30.09.17		FM Conway	26m	4,416,350	Budget increases with BCIS construction indices. Contract is subject to external funding.

Contract (Register No.)	Start Date (Core Contract)	End Date (Core Contract)	Extension / Waiver	Contractor	£ Original Contract Value + Extension	Projected 2013/14 Spend (£)	Environment PDS Notes
Grounds Maintenance (11545)	01.01.08	31.12.17		Landscape Group	26.1m	2,789,280	Under review, along with other related contracts.
Waste Collection (11525)	01.11.01	31.03.19	First extension to 2016. Second extension to 2019.	Veolia	37.3m. + 64.6m + 26.1m	8.5m	First extension (2007) to align with Disposal contract (ELS07130). Second extension (2011) to take advantage of service efficiencies.
Waste Disposal (11526)	24.02.02	31.03.19	Extended to March 2019	Veolia	160.5m + 27.5m	10.9m	Contract extended (2011) to take advantage of service efficiencies.
Parks Security (025902)	01.04.10	31.03.20		Ward Security	4.13m	470,000	
Street Lighting Maintenance & Improvements (049757)	01.04.13	31.03.23	Option for 1 year extension	May Gurney (Cartledge)	8.45m + 8m over two years (invest to save)	845k (+3.3m invest to save)	Annual contract value of £845k, plus £8m over two years via Invest to Save programme